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## Report of the Head of Licensing and Registration

### Report to the Licensing Sub Committee

Date: 14<sup>th</sup> August 2012

Subject: Leeds Festival 2012 Update

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):	Wetherby	
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:	Information Procedure Rule 10.4 (3)	
Appendix number:	B	

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## EXECUTIVE SUMMARY

The annual Leeds Festival will take place at Bramham Park from Friday 24 August to Sunday 26 August 2012. The event is authorised under a premises licence granted under the Licensing Act 2003, subject to certain conditions.

### 1.0 Purpose of this Report

- 1.1 This report advises Members of the progress of the multi agency meetings and the Event Management Plan for the 2012 annual festival.
- 1.2 The Licensing Committee is required to consider this report and take such steps it considers appropriate to promote the licensing objectives as detailed in paragraph 6.3 of this report.

### 2.0 BACKGROUND INFORMATION

- 2.1 The premises licence for the Leeds Festival was considered and approved by the Members of the Licensing Committee on the 28 April 2006.
- 2.2 The licence is held for Bramham Park and allows the festival to take place every August Bank Holiday weekend.
- 2.3 Members resolved to grant the application as requested and accepted the applicants offer to include the following additional three conditions:

- 1) There shall be an Event Management Plan which incorporates the operating schedule submitted to the Licensing Authority at least 6 months prior to the festival each year.
- 2) The Event Management Plan and any revisions to the Event Management Plan must be approved by the Licensing Authority prior to the festival.
- 3) The Premises Licence Holder shall comply with the terms and requirements of the Event Management Plan each year.

2.4 In addition, the Committee reserved the right to determine how the final amended Event Management Plan for the festival should be agreed with the facility for the final plan to be agreed by the Committee or officers under delegated authority.

2.5 Following a number of successful variation applications the Premises Licence permits the activities as detailed in Appendix 1.

### **3.0 MAIN ISSUES**

3.1 The draft event management plan for the 2012 festival was supplied to the Licensing Authority and responsible authorities on 24 January 2012. As in previous years a summary of key changes following the 2011 event were circulated to Members of the Licensing Committee and ward members.

3.2 A further copy of the summary of changes is provided with this report for Members attention at appendix 2. It should be noted that the contents of the event management plan and the document containing the summary of changes are potentially exempt information under Access to Information Procedure Rule 10.4 (3) as these include information relating to the financial or business affairs of any particular person.

Members are asked to consider exclusion of the press and public from the hearing if those matters contained within the summary of changes are to be discussed.

3.3 The maximum capacity for the event site is 89,999 in total. The intention being that the event would increase by 5,000 capacity each year until the 89,999 capacity is reached. The Event Management Plan for 2012 is set for a capacity of 75,000 the same figure as 2011. If ticket sales exceed 75,000 the Event Management Plan will be amended accordingly subject to consultation and agreement with the responsible authorities.

3.4 To ensure the widest circulation of information the Leeds Festival management have held meetings with the Parish/Town Councils in the areas surrounding the site and maintained regular contact.

3.5 The first multi agency meeting was held on the 1 March 2012 and these meetings have continued on a regular basis.

3.6 The next multi agency meeting will be held on the 9 August 2012 where all agencies will be asked if they are satisfied with progress to date with the contents of the final Event Management Plan. Officers will provide Members of the Licensing Committee with a verbal update following this meeting.

### **4.0 IMPLICATIONS FOR COUNCIL POLICY AND GOVERNANCE**

4.1 There are no implications for Council policy and governance in respect of determining this application.

## **5.0 LEGAL AND RESOURCES IMPLICATIONS**

- 5.1 There is no provision for the premises licence to be open for consideration at this point in time given that the licence and subsequent revisions to the terms of the licence have been previously approved. Instead members should consider whether and how to approve the Event Management Plan as required under condition 2 of the licence.
- 5.2 Relevant enforcement action would be taken against any failure to comply with the terms and conditions of the licence or alternatively a responsible authority or interested party may apply for the review of the licence on the grounds of one or more of the four licensing objectives.

## **6.0 OPTIONS AVAILABLE TO MEMBERS**

- 6.1 Members of the Licensing Committee must make decisions with a view to promoting the Licensing objectives which are:
- 1) the prevention of crime and disorder
  - 2) public safety
  - 3) the prevention of public nuisance
  - 4) the protection of children from harm
- 6.2 Whilst there should be no major amendments to the Event Management Plan there is still scope for minor changes in accordance with the relevant agency approval. It would therefore not be appropriate for Members to approve the Event Management Plan today as it is not in its final form.
- 6.3 Members may therefore consider it more appropriate, as in previous years to:
- a) Give delegated authority to the Head of Licensing and Registration to approve the Event Management Plan prior to the start of the event.
- and
- b) Give delegated authority to the Head of Licensing and Registration to approve any minor amendments to the Event Management Plan prior to the start of the event.
- 6.4 Should the Event Management Plan be subject to amendment without the relevant agency consent, or be of a nature which officers consider may impact on the licensing objectives then the Event Management Plan will be brought back before the Licensing Committee prior to the event taking place.

## **7.0 RECOMMENDATIONS**

- 7.1 That Members consider the Event Management Plan and take such steps set out in paragraph 6.3.

## **BACKGROUND PAPERS**

Guidance issued under section 182 of the Licensing Act 2003  
Leeds City Council Licensing Policy